Rackenford & Creacombe Parish Council

Tel: 07768 82951 email: parish.clerk@rackenfordpc.com Website: www.rackenford-devon.co.uk/parish-council

There was a Rackenford & Creacombe Parish Council Meeting on Tuesday 5th September 2023 at 7.30pm held in Rackenford School.

Members Present: Parish Councillors Sarah Child; Peter Jones; Scott Ware, Stewart Warne & Jenny Cox.

Also Present: County Cllr. Jeremy Yabsley

In attendance: Rob Martin, Clerk

Others: Three members of the general public

MINUTES

In the absence of the Chairman, Cllr. Jones took the chair.

2324-49 APOLOGIES

Apologies had been received from Cllrs Lamb, Lucas and Phillips.

2324-50 DECLARATIONS OF INTEREST (PECUNIARY AND NON-PECUNIARY)

Cllr. Childs declared a personal interest in items 2324-57 and 2324-58 as a Director of the Rackenford Shop Company.
Cllr. Jones declared an interest as the North Devon Councillor in relation to all planning matters.
Cllr. Jones also declared an interest in item 2324-61 because of his role at NDC leading a team looking at water pollution.

2324-51 MINUTES

Cllr. Jones believed that County Cllr. Yabsley had asked a question about signage that had been damaged in a recent accident and he would be doing a drive around with the highways staff when he would point out the damaged sign. Minute 2324-36 was adjusted accordingly.

On a proposal by Cllr. Cox, seconded by Ware, it was Resolved to approve, as a correct record, the adjusted minutes of the Parish Council meeting held on 11th July 2023 which were then signed as such.

2324-52 CLERK'S REPORT & CORRESPONDENCE

The only matter not on the agenda was the fact that the goalposts had been ordered, paid for and had now been delivered.

At 7.45pm the Chairman suspended the Parish Council meeting to hear presentations, reports from District and County Councillors and take questions from members of the public.

2324-54 PUBLIC AND OTHER BODIES' SESSION

County Council

Cllr. Yabsley outlined a number of matters relating to the County Council.

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District Council
Cllr. Jones reported on North Devon Council matters.

Recycling collections had not been taking place in some parts of the parish and Cllr. Jones liaised with NDC staff to ensure all had now been collected and would continue to be.

He had arranged for a new rubbish bin to be installed in Rackenford. He confirmed that all waste, including dog-poo, should go in the same bins.

He also explained how he had been able to call-in a class Q planning, with the result that he was called immediately, and a dialogue was started on how the proposal could be made acceptable. This resulted in large changes to the proposal and that it would now be passed.

The Post Office in the shop was under threat of closure because the postmasters at Dulverton Post Office who currently run the service in Rackenford were retiring. Cllr. Jones had asked around other district councillors who confirmed this was a widespread matter.

The other related matter was that the ATM cash machine relied on the local post office to keep it operational and there was a danger that this could be withdrawn as well.

The parish council would have to investigate to see whether the services can be retained for the future.

Members of the Public
A question was raised about whether the bonfire celebration event would be advertised more widely than just Rackenford village. There was a limit to the number of people could be accommodated and it had been a popular event last year. The conclusion was that the event would not be advertised wider than the village and it would just be shared on social media.

The second question was about the possibility of a village hall being provided which the resident supported. Referencing the agenda, the resident wished the parish council to take a more positive approach to the subject, particularly in any public consultation that might take place.

A further member of the public wanted to be reassured that the village shop would be able to continue providing a good service to the public. The subject turned to include the potential hall project and the proposed consultation and the possible solutions to the post office and ATM concerns. Cllr. Jones undertook to write some letters to the various organisations involved to try to get some information on what is proposed.

The Chairman reconvened the meeting at 8.20pm

2324-55 THE COMMON
George Phillips would erect the football posts, put in benches, complete scrapes and put in a hard standing for the picnic area at the river the following week.

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2324-56 BONFIRE AND FIREWORKS 2023

The allotted date would be Saturday 4th November 2023 and further details would be obtained from Cllrs. Lamb and Lucas who were organizing it.

2324-57 SHOP PROJECT

Cllr. Child updated council on the shop project. Although an Architect had produced a plan which enlarged the shop area there was still thought to be too much impact on the view across to the church and beyond and it was probably best to have a conversation directly with the Conservation Officer at the District Council to clarify what would be acceptable. Following that, there will be a public consultation on the project in the next few weeks all being well.

It was confirmed that this was solely a shop company project, not one for the parish council.

2324-58 VILLAGE HALL/VILLAGE ROOM

Cllr. Jones believed that the refurbishment work on the Common project was now drawing to a close and it was probably time to be asking the Rackenford Community what it wanted to the parish council to do going forward.

This might give feedback on the possibility of a village hall, the pub and other public amenities.

Cllr. Jones had proposed a joint consultation for both the shop and the potential village hall. Cllr. Child believed that this would be confusing, and it was **Agreed** that a small group would be set up to discuss what form the consultation would take. The group would be made up of two members of the public (Jane Isaac & Jenny Nash), two councillors (Peter Jones and Scott Ware) and a shop committee representative (Sarah Child). Cllr. Child believed that the Terms of Reference for this group should be drawn up, which Jenny Nash volunteered to do in time for parish council approval at its next meeting.

2324-59 MUGA RESURFACING

A quotation had been received for the resurfacing of the MUGA in the sum of £12,500 which was much cheaper than the full price for a job of this size. The quotation was from a local contractor who was prepared to work at cost for this job on behalf of the community. It was **Resolved** to look at other similar jobs carried out by the contractor and, if a satisfactory surface resulted, to accept the quotation. Further comments were made on the need to be sure there was a guarantee for the work involved.

2324-60 SEWAGE WORKS

IT had been reported that there had been frequent discharges into the Little Dart River and, on a proposal by Cllr. Child, it was **Resolved** to write to South West Water to ask for information on how many incidents of discharge there had been and ask what future capacity there was to accommodate any housebuilding.

2324-61 DEVON RESILIENCE INNOVATION PROGRAMME (DRIP)

Cllr. Jones had responded directly to the organizer asking what exactly DRIP would expect from the parish council. The parish council would support the project but wanted more information about the aims of the project were.

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2324-62 DEFIBRILLATOR

The clerk was asked to check whether the renewal of the contract with the South West Ambulance Service Trust (SWAST) for the next four years and to approve the Package Fee of £1,800 plus VAT was due before making any payment.

(Post meeting note: The renewal of the contract was discussed last year when it was agreed to continue, but the contract renewal date was 21st October 2023 so payment still had to be made)

2324-63 INTERNAL AUDIT

Mulberry & Co, the current internal auditors, have issued a renewal letter within which there is a price increase. On a proposal by Cllr. Jones it was **Resolved** to:

a) confirm this appointment and enter into a three-year contract, on the basis of no further increases for this period.
b) accept the engagement letter.
c) Comply with the end of 2022/23 Internal Audit report and to adopt a new set of Financial Regulations and Standing Orders based on the latest NALC versions at a future meeting and review the level of Reserves held whilst considering the precept for 2024/25.

2324-64 SCRIBE ACCOUNTS

The possibility of changing the accounting system from the current spreadsheet to a tailor-made system provided by Scribe accounts was discussed with the clerk saying that he would be looking to go to a nearby parish council using the system and satisfy himself that it was doing the job it claimed to do. Following this, he would decide whether to advise its introduction to Rackenford Parish Council in time for the start of the 2024/25 financial year. This approach was supported by the parish council.

2324-65 BANK RECONCILIATION

The bank reconciliation as at 31st August 2023 was **adopted.**

2324-66 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

The statement of Receipts and Payments compared to Budgets for the period from 1st April 2023 to 31st August 2023 was received and **adopted.**

2324-67 PAYMENT SCHEDULE

To approve the payment of the invoices on the schedule below for the period since the last meeting, as below:

Payee	Services	Amount £	Payment No.
2023/2024			
Geoxphere	**Parish Online Subscription**	**36.00**	**2324-13**
RJ Martin	**Salary September 2023**	**288.39**	**2324-14**
HMRC	**Tax Deduction September 2023**	**72.20**	**2324-14**
Forza	**Goalposts for Common**	**856.93**	**2324-15**

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SWAST	**Defibrillator 4-year Charge**	**2,160.00**	**2324-16**
RJ Martin	**Salary October 2023**	**288.59**	**2324-17**
HMRC	**Tax Deduction October 2023**	**72.00**	**2324-17**

The payment to SWAST remains as it is still due to be paid.

2324-68 PLANNING APPLICATIONS

To consider the following Planning Applications and to agree comments:

Reference	Location	Proposal
77506	Wellhayes Farm Road From Ditchett Cross To Creacombe Barton Cross Rackenford Tiverton Devon EX16 8EN	Creation of roof extension to the existing agricultural sheds to provide a covered yard **Decision: No Comment**
77512	Acorns Naturist Retreat Creacombe Parsonage Farm Rackenford Tiverton Devon EX16 8EL	Application for a lawful development certificate for proposed siting of 20no. static caravans for year-round occupation **Decision: Cllr. Jones to obtain more information**

2324-69 COUNCILLOR REPORTS

a) **Chairman's Report** – Nothing further

b) **Reports from Other Councillors**

Cllr. Cox reported that the railings next to Big River were in dire need of repair. Cllr. Jones would find out whose responsibility the fence was and report back.

Cllr. Warne reported that Japanese Knotweed had appeared on what was parish council land. Cllr. Jones would contact Ed Nicholson over whether this was part of the Common Maintenance contract.

Cllr. Jones had received concerns about the pub not being open enough, and that it looked a mess. The consensus was that this was not something the parish council would get involved with as these were clearly commercial decisions. The clerk would find out if the pub was registered as a Community Asset.

2324-70 DATE OF NEXT MEETING

The next scheduled meeting of Rackenford & Creacombe Parish Council is on Tuesday 7th November 2023, at 7.30pm in Rackenford School.

2324-71 MEETING CLOSURE

The meeting closed at 10.20pm.

2324-74

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Chairman's Signature:

Date:

2324-78 c)

Mike O'Connor

Carpentry

Building Maintenance

Corner House
Rackenford
Tiverton
Devon EX16 8DS

23rd October 2023

Rackenford Parish Council,
% Sarah Child
West Backstone
Tiverton EX16 8EF

To replace the wood fencing on the tennis court

Materials		£901.23
Legal disposal of hazardous waste		£228.00
Labour		£1,360.00
	Total	£2,489.23

Sort Code: 77-95-11
Account No: 77180760
Tel: 07444-554313
fanahan@hotmail.co.uk

Terms of Reference for the Rackenford and Creacombe Community Engagement on Village Facilities Steering Group

1. Background

1.1. The Rackenford and Creacombe Community Engagement on Village Facilities Steering Group ("the Steering Group") has been formed by Rackenford and Creacombe Parish Council ("the Parish Council") to produce an Options Appraisal for the scope and format of a local engagement event ("Engagement Event") regarding facilities and amenities within the Rackenford and Creacombe Parish.

1.2. The scope of Parish facilities and amenities to include existing and potential play areas, Rackenford Common, meetings & social spaces but excludes council provided services (e.g. waste management, street signage).

1.3. The Steering Group should encourage communication with and between the Parish Council, Rackenford & Creacombe residents and local organisations and businesses located within Rackenford & Creacombe to ensure wide input into the options.

1.4. Communication may include, but is not limited to, public meetings, notice boards, newsletters, electronic technology, resident surveys, social media etc.

1.5. While the Parish Council is responsible for local engagement on facilities and amenities and in particular the local Plan, the engagement process and event(s) should be owned by the community as a whole.

2. Responsibilities

2.1. To develop and present an Options Appraisal Report to the Parish Council for approval prior to the undertaking of key Engagement Event(s).

2.2. The Parish Council, having approved an Engagement Event to cover at least a Village Hall, will not withdraw support for the delivery of an Engagement Event unless the Options Appraisal Report makes the recommendation that there is no or very little community support for an Engagement Event.

2.3. The Steering Group is an advisory group and as such will make recommendations to the Parish Council.

2.4. The Steering Group may seek the support and help from the community (residents and/or local businesses) to enable and support them to complete Options Appraisal for the scope and delivery of an Engagement Event

2.5. The Steering Group to recognise that participation by any local organisations and businesses is voluntary and some may not wish to take part in an Engagement Event.

2.6. The Steering Group may set up sub-groups or task groups but only the Steering Group may approve and present any regular updates and final report to the Parish Council.

2.7. To Prepare an Options Appraisal for both the the scope (range of facilities and amenities) to be covered and format of an Engagement Event(s)

2.8. The initial long list of options should include but not necessarily limited to

a) Rackenford Common Project - update on progress and any further requirements

b) Village Hall, exploring community support for commencing and supporting any exploratory project

c) Village Shop, to explore community support for any major changes to the Shop and facilties

2.9. To inform the possible options for scope and format the Steering Group to engage with key local organisations to include but not limited to

a) Rackenford Shop

b) Rackenford Church

c) Rackenford School

d) Rackenford Social Club

e) Stag Pub

2.10. To engage with members of the community to understand the support for, scope and preferred format of an Engagement Event

2.11. To obtain evidence from local and national policies, published research and local research to support the options and an Engagement Event.

2.12. To develop a short list of reasonable options for scope and format of an Engagement Event (s)

2.13. To select a preferred and proposed option for the scope and format of the Engagement Event (s) and make a recommendation within the Report.

3. Timetable

3.1. Given the need to consult with various groups and there likely meeting schedules it is anticipated that the Options Appraisal may not be completed and approved until Spring 2024 with then the Engagement Events taking place late Spring/Early Summer 2024

4. Membership

4.1. The Steering Group will consist of members of the Parish Council, together with a number of volunteers and co-opted members from the community

4.2. The Parish Council nominated and approved the initial Steering Group members (September 2023) to be

- Sarah Child, Member of Parish Council with responsibility for External school and Batsworthy Liaison and Chair of Rackenford Shop Committee
- Peter Jones, Deputy Chair of Parish Council
- Jane Isaac, Resident and Volunteer Rackenford Shop
- Jenny Nash, Resident and Volunteer Rackenford Shop
- Scott Ware, Member of Parish Council with responsibility for Playground & Common

4.3. The Steering Group Chair will be appointed from the Group and co-ordinate with the Parish Council,

4.4. Parish Councillors shall observe the Code of Conduct adopted by the Parish Council when they are attending the Steering Group.

5. Reporting Procedures

5.1. The Chair of the Steering Group shall produce a written report for inclusion in each of the Parish Council Papers. As the Chair of the Committee may not be a member of the parish council it will not be acceptable for a verbal report to replace a written report.

5.2. The Chair of the Parish Council may invite the Chair of the Steering Group to talk to the report.

6. Finance

6.1. The Committee may agree expenditure for individual items/orders up to £100 with a total budget of £500. Any expenditure above these limits must be preapproved by the Parish Council.

7. Conduct

7.1. Members of the Steering Group must be willing to work together for the benefit of their Community

7.2. Members pf the Steering Group must treat other members with respect and dignity and be prepared to consider views that are different from their own.

7.3. The Steering Group should encourage involvement by members of the community and so attendance at Steering Group meeting will be flexible, allowing additional people to be involved as numbers and practical management of the meetings permit.

7.4. The Steering Group may invite other individuals to join working groups or teams to undertake various tasks or projects forming part of the Engagement Event, with working groups or teams reporting to the Group.

8. Meetings

8.1. The Steering Group will arrange its own meeting schedule.

8.2. Steering Group meetings will be informal but minuted and may take place in private or public, including the house of a member of the Steering Group.

8.3. The Steering Group may invite individuals or organisations to attend meetings to give advice on any relevant topic.

8.4. Minutes of Steering Group meetings will be recorded and be available to the Parish Council Clerk.

8.5. Working groups will arrange their own meeting schedules, will keep notes of meetings and report back to the Group, the notes of working groups meetings do not need to be included nor published in the Steering Group minutes other than for items discussed.

9. Declarations of Interest

9.1. Steering Group members must at the start of each Group meeting declare any interest, whether pecuniary or otherwise, in any items on the agenda, and are under a continuing obligation to make a later declaration should they realise that they do have an interest in the topic under discussion. Any such declarations will be recorded in the minutes.

10. Reviewing the Terms of Reference

10.1. The Parish Council will be responsible for agreeing the Terms of Reference and any relevant amendments to them.

10.2. The Terms of Reference will be reviewed periodically (at least annually) to ensure that they remain fit for purpose.

10.3. The Steering Group is considered a 'Start and Finish group' with the aim of producing an options appraisal on the scope and form of an Engagement Event, it is anticipated that the Steering Group will also lead the delivery of the proposed Engagement Event, further responsibilities will then be agreed.

2324-81

citizens advice Torridge, North Mid and West Devon

PO Box 113
The Ockment Centre
Okehampton
EX20 1AR

Adviceline: 0808 2787 999

c/o Clerk to the Parishes of Rackenford

22 September 2023

Dear Councillors,

Ref: Parish Council Donation to Citizens Advice

I am writing on behalf of Citizens Advice Torridge, North, Mid & West Devon to appeal for your support towards the running of our vital community services.

In 2022-23 we worked with 9 residents of Rackenford Parish, with 13 issues.

We are a local independent charity staffed predominantly by volunteers. Our ambition at Citizens Advice is to give people the knowledge and the confidence they need to find their way forward – whoever they are and whatever their problem. We also aim to advocate on behalf of our clients through our Research and Campaigns work to improve the policies and practices that affect people's lives. Enabling us to help more people and prevent future problems.

We achieve all this by providing free, confidential, independent and impartial advice.

We cover half of Devon serving a population of over 300,000 people with a workforce of around 35 paid staff and over 80 volunteers.

Our specialist training and advice giving, is regulated by the Financial Conduct Authority (FCA) and the Advice Quality Standard (AQS). We are also cybersecurity certified.

We are a trusted organisation and are regularly audited to demonstrate that our advice is accessible, effectively managed, and our advisors have the skills and knowledge to meet the needs of our clients.

The amount of funding we receive from North Devon District Council has been frozen for many years and does not cover our basic operating costs. Therefore, we are looking for wider support to ensure our advice services are always available to local people at any point in their lives that they may need it.

During the financial year 2022/23 we have received unprecedented levels of demand for our services as a result of the cost-of-living crisis. Across our whole region we supported 15,088 people through phone calls, webchat, letters and emails and face to face

appointments particularly for our most vulnerable clients. We dealt with 34,053 new problems and generated £9,605,780 income gain for local households. This is a 13% increase in client numbers and 5.5% increase in number of problems as well as a higher degree of complexity, and 18% increase in household income generated which is then fed back into the local economy.

In 2022-2023 we worked with 5,360 North Devon Clients through online appointments, phone calls, webchat, letters and emails, as well as face to face appointments particularly for our most vulnerable clients. We dealt with 11,367 new issues and generated an incredible £3,479,969 income gain for households.

Your funding will directly contribute towards the local service as follows

- Providing a face-to-face service for the most vulnerable residents in your area
- Assist with volunteer recruitment, training and expenses. It costs around £1,500 to recruit and train each new volunteer and this high-quality training needs to be continually updated.
- Supervision of advice provided by a qualified, paid Team Leader.
- Telephone (AdviceLine), Webchat and email services that all local people can benefit from. This digital service is a vital part of our overall delivery of advice locally and the preferred contact method for many of the people we help and allows the charity to provide face to face appointments for the most vulnerable.
- Residents additionally benefit by being referred onto our specialist services as required. These are grant funded by partners such as Macmillan cancer care to support specific advice needs such as welfare benefits, energy, debt and money management, cancer and life limiting illness and families with disabled children.

If you can continue to support us, to save our admin costs,

Preferably donations can be paid by BACS directly to:

Account Name:	Torridge, North, Mid and West Devon Citizens Advice
Sort Code:	30-90-78
Account Number:	22917160

Or by cheque to the address above (which may have changed since you last sent a cheque to us).
We would also welcome your support in our appeal for new volunteers to help with the increased demand for our services amid the deepening cost of living crisis.

Based on our 2023-4 volunteer survey, 100% of our Volunteers who completed the survey, said they would recommend us to their friends or family as a place to work or volunteer. 93% of the volunteers who completed the survey said they felt Citizens Advice cared about their mental health. As a volunteer at Citizens Advice, you don't need qualifications or experience, just good basic IT skills, to be willing to learn, and be part of our friendly team. Information can be found on our recruitment website: https://ruraldevoncab.livevacancies.co.uk/

7324 -81

If you are not already in receipt of our regular monthly advice columns for your parish or village magazines and would like to receive these please contact admin@ruraldevoncab.org.uk.

If you would like any further information, please feel free to contact me.

Thank you for your support.

Yours sincerely,



Emma Morrison
Funding Officer Citizens Advice TNMWD
emma.morrison@ruraldevoncab.org.uk

2324-82

RACKENFORD & CREACOMBE PARISH COUNCIL

BANK RECONCILIATION

As at 31st October 2023

FUNDS HELD IN BANK ACCOUNTS		£
Lloyd Classic Account Balance		7,865.00
Lloyds Business Account Balance		24,335.79
		32,200.79
Less Unpresented Cheques	£	
		-
Total Funds less unpresented cheques		**32,200.79**
CASHBOOK BALANCE @ 01.04.2023	39,755.81	
Plus Income Received	19,346.92	
Less payments made	(26,901.94)	
		32,200.79
Unreconciled Balance		-

2324-82

LLOYDS BANK

01 November 2023

Rackenford Parish Council
14 STATION ROAD
YEOFORD
CREDITON
DEVON
EX17 5HU

Your Account

Sort Code 30-90-89
Account Number 39081463

TREASURERS ACCOUNT

01 October 2023 to 31 October 2023

Money In	£1,337.27	**Balance on 01 October 2023**	£38,177.09
Money Out	£15,178.57	**Balance on 31 October 2023**	£24,335.79

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
12 Oct 23	NET WORLD SPORTS 500000001218999907	FPO		417.98	37,759.11
18 Oct 23	HMRC VTR XPV126000107746	BGC	1,337.27		39,096.38
20 Oct 23	RJ MARTIN	BP		288.39	38,807.99
20 Oct 23	HMRC - ACCOUNTS OF	BP		72.20	38,735.79
26 Oct 23	STAG CONSTRUCTION 500000001226689817 INV 00354	FPO		14,400.00	24,335.79

Transaction types

BGC Bank Giro Credit
BP Bill Payments
CHG Charge
CHQ Cheque
COR Correction
CPT Cashpoint
DD Direct Debit
DEB Debit Card
DEP Deposit
FEE Fixed Service
FPI Faster Payment In
FPO Faster Payment Out
MPI Mobile Payment In
MPO Mobile Payment Out
PAY Payment
SO Standing Order
TFR Transfer

Lloyds Bank plc. Registered Office: 25 Gresham Street, London EC2V 7HN. Registered in England and Wales no. 2065. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority under Registration Number 119278.

LLOYDS BANK

2324-82

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RACKENFORD PARISH COUNCIL
MR MARTIN
14 STATION ROAD
YEOFORD
CREDITON
DEVON
EX17 5HU

Statement number	169
Issue date	29 September 2023
Write to us at	Box 3 BX1 1LT
Call us on	0345 300 0000
Visit us online	www.lloydsbank.com
Your Branch	TIVERTON
Sort Code	77-10-14
Account Number	21974260
IBAN	GB08 LOYD 7710 1421 9742 60
BIC	LOYDGB21T39

CLASSIC

29 July 2023 to 29 September 202

Your Account

Date of previous statement	**28 July 2023**
Balance on 29 Jul 2023	**£400.00**
Money in	**£7,900.00**
Money out	**£435.00**
Balance on 29 Sep 2023	**£7,865.00**
Arranged overdraft interest	£0.00

You should review your account regularly to check whether it remains appropriate for your circumstances.

Fees Explained

Club Lloyds Account Holders – The Club Lloyds maintaining the account fee will be shown in the transactions overleaf as 'Club Lloyds fee'. If you are eligible to have this Maintaining the account fee waived, you will also see a transaction described as 'Club Lloyds waived'. This does not apply to non-Club Lloyds customers.

Other services - There are fees for other services you have asked for. You can find more details in your account conditions or at www.lloydsbank.com.

PLIU0MO31LTAG0 M11D9U0FI4I D11D9U0FI4I

7324-83

Rackenford & Creacombe Parish Council Budget Monitor 2023/2024

2022/2023		2023/2024			
Outturn	Description	Budget	Actual	Pecentage	Remaining
£		£	£	%	£
13,300.00	Precept	15,000	15,000.00	100%	-
3,135.00	Grants	-	-	0%	-
-	DAA Lighting Donations	-	-	0%	-
-	Community Building Donations	-	-	0%	-
4,600.00	Jubilee/Coronation Event Income	-	1,897.00	0%	(1,897.00)
-	PROW P3 Grant	500	-	0%	500.00
950.00	Interest & Other Income	400	400.00	100%	-
21,985.00	**Budgeted Receipts**	**15,900**	**17,297.00**	**109%**	**(1,397.00)**
1,099.80	VAT Refund	-	2,049.92	0%	(2,049.92)
23,084.80	**Total Receipts**	**15,900**	**19,346.92**	**122%**	**(3,446.92)**
3,225.00	Common Maintenance	4,000	-	0%	4,000.00
-	Grass Mowing	300	-	0%	300.00
101.85	Playground Inspection	120	78.50	65%	41.50
810.00	Common Playground Project	-	-	0%	-
-	Sports Equipment	-	1,055.76	0%	(1,055.76)
-	Hard Court maintenance	400	12,000.00	3000%	(11,600.00)
405.00	Salt spreading / snow ploughing	2,000	900.00	45%	1,100.00
175.00	Trinity Well	200	-	0%	200.00
382.87	Audit fees	450	225.00	50%	225.00
4,301.65	Clerk Salary	4,585	2,524.13	55%	2,060.87
208.65	Clerk Expenses	150	67.50	45%	82.50
42.96	Website & IT services	200	166.44	83%	33.56
888.56	Insurance	1,000	937.98	94%	62.02
-	School Room hire	100	-	0%	100.00
163.99	Memberships/subscriptions	175	202.00	115%	(27.00)
-	Air Ambulance Landing Lights	100	-	0%	100.00
-	Election	1,000	-	0%	1,000.00
2,412.10	Jubilee/Coronation Event Expenditure	-	967.10	0%	(967.10)
500.83	PROW Expenditure	500	-	0%	500.00
-	Defibrillator	1,800	1,800.00	100%	-
-	Gazebo & Barbecue	2,435	1,775.60	73%	659.40
358.33	Non Section 137 Grants & Other	300	395.00	132%	(95.00)
-	S137 grants & other	500	-	0%	500.00
13,976.79	**Budgeted Payments**	**20,315**	**23,095.01**	**114%**	**(2,780.01)**
1,173.77	VAT Expenditure	-	3,806.93	0%	(3,806.93)
15,150.56		**20,315**	**26,901.94**	**132%**	**(6,586.94)**
(7,934.24)	**Total Net Payments/(Receipts)**	**4,415**	**7,555.02**		
31,821.57	Balance 1st April	39,367	39,755.81		
23,084.80	Plus Receipts	15,900	19,346.92		
(15,150.56)	Less Payments	(20,315)	(26,901.94)		
39,755.81	Balance	34,952	32,200.79		

RACKENFORD PARISH COUNCIL

Reserves Balances
As at 31st October 2023

Description	**Balance 31st March 2023**	Budget Transfer	Income	Expenditure	**Balance 31st March 2024**
	£	£	£	£	**£**
Earmarked Reserves					
Hard Court	**10,133.56**	-	-	10,133.56	**-**
Computer Replacement	**-**	-	-	-	**-**
Defibrillator	**1,400.00**	-	-	1,400.00	**-**
DAA Grant	**-**				**-**
DAA Donations	**-**	-			**-**
DCF grant	**2,435.00**	-	-	2,435.00	**-**
Winter Maintenance	**1,595.00**	-	2,000.00	900.00	**2,695.00**
Community Events	**929.90**		1,897.00	967.10	**1,859.80**
Community Building	**5,000.00**	-	-	-	**5,000.00**
General Reserve	**18,262.35**	-	-	-	**22,645.99**
Total Reserves	**39,755.81**	**-**	**15,449.92**	**11,066.28**	**32,200.79**

2324 - 83

The Chairman to suspend the Parish Council meeting to hear presentations, reports from District and County Councillors and take questions from members of the public.

2324-76 PUBLIC AND OTHER BODIES' SESSION

To allow questions for District and County Councillors and to take any questions from members of the public.
(Any reports previously received from County and District Councillors will be assumed to have been read.)

Public Questions *(limited to 3 minutes per person)* ***Members of the public are encouraged to submit any questions, relating to items on this agenda, they may have in advance of the meeting via the Clerk. Please note that members of the public are only allowed to speak at the meeting under this item of the agenda***

The Chairman to reconvene the meeting

2324-77 THE COMMON

To receive updates on the progress of maintenance work on the Common.

2324-78 MUGA RESURFACING

a) To receive an update on the project, including whether the Devon Community Fund (DCF) will allow access to fund part of the work.
b) To agree the necessary extension of the work to solve the sub-base/drainage issues making the overall project cost £24,000. The original contract price agree at the 27th September 2023 meeting was £12,500 (Minute 2324-59).
c) To consider the quotation received for fencing replacement around the MUGA court received from Mike O'Connor, in the sum of £2,489.23.
d) To consider receiving a quotation from CourtCare to re-line the courts on the MUGA. (To follow)

2324-79 COMMUNITY CONSULTATION

To hear a report on the discussions held since the last meeting and to adopt the Terms of Reference for the Consultation Group.

2324-80 SCRIBE ACCOUNTS

To hear a further report from the clerk on the possibility of changing the accounting system from the current spreadsheet to a tailor-made system provided by Scribe accounts after he had seen it in operation.

2324-81 CITIZENS ADVICE

To consider the attached request by Citizens Advice for grant support.

2324-82 BANK RECONCILIATION

To agree the bank reconciliation as at 31st October 2023.

2324-83 RECEIPTS & PAYMENTS TO DATE COMPARED TO BUDGET

To receive the statement of Receipts and Payments compared to Budgets for the period from 1st April 2023 to 31st October 2023.

7324-85

RACKENFORD PARISH COUNCIL
BUDGET ANALYSIS 2024/2025

Receipts & Payments Account

2022/2023 Outturn		2023/2024 Oct 23	2023/2024 Outturn	2024/2025 Draft Budget
£		£	£	£
	RECEIPTS			
13,300.00	Precept	15,000.00	15,000	15,000
3,135.00	Grants	-	-	-
-	DAA Lighting Donations	-	-	-
-	Community Building Donations	-	-	-
4,600.00	Jubilee/Coronation Events Income	1,897.00	1,897	-
-	PROW Grant	-	-	-
950.00	Interest & Other Income	400.00	400	400
1,099.80	VAT Refund	2,049.92	6,850	-
23,084.80	**TOTAL RECEIPTS**	**19,346.92**	**24,147**	**15,400**
	PAYMENTS			
3,225.00	Common Maintenance	-	4,000	4,000
-	Grass Mowing	-	300	-
101.85	Playground Inspection	78.50	120	120
810.00	Common Playground Project	-	-	-
-	Sports Equipment	1,055.76	1,056	-
-	Hard Court maintenance	12,000.00	24,000	3,500
405.00	Salt spreading / snow ploughing	900.00	2,000	2,000
175.00	Trinity Well	-	-	-
382.87	Audit fees	225.00	225	450
4,301.65	Clerk Salary	2,524.13	4,585	4,750
208.65	Clerk Expenses	67.50	150	150
42.96	Website & IT services	166.44	200	200
888.56	Insurance	937.98	938	1,000
-	School Room hire	-	100	100
163.99	Memberships/subscriptions	202.00	202	220
-	Air Ambulance Landing Lights	-	100	-
	Election	-	300	-
2,412.10	Jubilee/Coronation Expenditure	967.10	967	-
500.83	PROW Expenditure	-	-	-
	Defibrillator	1,800.00	1,800	-
	Gazebo & Barbecue	1,775.60	1,776	-
358.33	Non Section 137 Grants & Other	395.00	395	-
-	S137 grants & other	-	-	-
1,173.77	VAT Expenditure	3,806.93	6,800	-
15,150.56	**TOTAL PAYMENTS**	**26,901.94**	**50,014**	**16,490**
31,821.57	Balance 1st April	39,755.81	39,756	13,889
23,084.80	Plus Receipts	19,346.92	24,147	15,400
(15,150.56)	Less Payments	(26,901.94)	(50,014)	(16,490)
39,755.81	Balance	32,200.79	13,889	12,799

RACKENFORD PARISH COUNCIL

Reserves Balances

Description	Balance 31st March 2023 £	Balance 31st March 2024 £	Balance 31st March 2025 £
Earmarked Reserves			
Hard Court	**10,133.56**	-	-
Computer Replacement	-	-	-
Defibrillator	**1,400.00**	-	-
DAA Grant	-	-	-
DAA Donations	-	-	-
DCF grant	**2,435.00**	-	-
Winter Maintenance	**1,595.00**	**2,695.00**	**2,695.00**
Community Events	**929.90**	**1,859.80**	**1,859.80**
Community Building	**5,000.00**	**5,000.00**	**5,000.00**
General Reserve	**18,262.35**	**4,334.01**	**3,244.01**
Total Reserves	**39,755.81**	**13,888.81**	**12,798.81**

2324-85